

# VizworX Privacy Policy

By creating an account for our Services, you agree that VizworX can use data stored through our Services in accordance with this privacy policy.

## Information We Collect

As part of the initial signup process for creating an account on one of our applications (“Services”), we will collect contact information about the person creating this account (“Account Creator”).

As a core part of the Services we offer, users will be able to store personal information for themselves and third parties – names, phone numbers, email addresses, and other contact information – in our Services. We will not sell or release this information for any reason.

We also collect information about your usage of our Services. This information includes data about the devices used to access Services, information about which features in our applications are used, and information about the IP address requests are sent from.

## Information Security

We cannot agree to be held liable for malicious access to our systems, but we will take reasonable measures to keep up with industry standards for information security.

We cannot agree to be held liable for accidental loss of Information stored in our systems, but information is backed up daily to guard against loss.

## Use of Information

We reserve the right to contact the Account Creator for marketing and customer relations purposes. We will NOT use any contact information stored in our Services other than that provided by the Account Creator for these purposes.

VizworX may use the information we collect about usage of Services in order to maintain, protect, and improve our Services.

We may use the email address of the Account Creator in order to communicate updates to Services, such as upcoming changes or improvements. We may also contact the Account Creator by email to inform you of updates to our Terms of Service and Privacy Policy.

VizworX uses cloud service providers based outside of Canada – specifically, in the US – so your data may be stored and/or processed outside of Canada.

## Managing Your Information

You may delete or otherwise take your information out of our Services. This does not include usage data we collect or data we are required for legitimate business or legal reasons to keep (such as billing information for past customers for reporting purposes).

You may access and update information stored in our Services.

Because we aim to maintain our Services in a way that protects information from accidental or malicious destruction, after you delete your information from our Services, we may not immediately delete residual copies from our active servers and may not remove information from backup systems.

## Information We Share

We will NOT share information you enter into our systems with any other entity, except when compelled to do so by law, to protect our Services or users of our Services from malicious activity, and for anonymous, aggregate data analytics. However, we may use your information in order to:

- to comply with laws, regulations, legal processes, or enforceable government requests;.
- to enforce our Terms of Service, including investigating potential violations;
- to investigate security or technical issues; or
- to understand and/or report on usage of our systems.

We may share aggregated, non-personally identifiable information about general usage of our Services publicly for reporting purposes – for example, when presenting information about volume of use of our Services.

We may send aggregated, non-personally identifiable information to third parties for processing and analytics, and this processing may take place outside of Canada.

If VizworX is involved in a merger, acquisition or asset sale, we will continue to ensure the confidentiality of any personal information and give affected users notice before personal information is transferred or becomes subject to a different privacy policy.

## Updates

This privacy policy may be updated intermittently. We will not reduce your rights under this policy without notifying you. We will publish any updates directly to this document, and, for significant changes, we will email you a notice.